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**COASTLINE**

**COLLEGE COMMITTEE LIST**

**2018-19**

Participatory Governance Mechanism Chart

CCCD – Board of Trustees

CCCD – Chancellor

CCCD- Chancellor’s Cabinet

CCC – President

Academic Senate
Academic & Professional Matters

CCC – College Council

*Academic Senate, Classified Senate, President, Vice President of Instruction, Vice President of Student Services, Vice President of Administrative Services, Executive Dean of MECTBD, Associated Student Government (ASG)*

CCC – Participatory Governance Committees

* *Accreditation Steering Committee*
* *Planning, Institutional Effectiveness & Accreditation Committee (PIEAC)*
* *Budget Committee (BC)*
* *Program and Department Review(PDR)*
* *College Professional Development & Leadership Committee*
* *Facilities, Safety & Sustainability Committee*
* *Student Success Committee*
* *Technology Committee*

Academic Subcommittees

*Curriculum, Professional Development Institute, Program & Department Review*

All Faculty, Staff, Students, and Managers

President’s Cabinet

All Deans & Managers

Department Chairs / Program Directors

**Organic Pathway**

Wing Planning Councils

* *Administrative Services Wing*
* *Instructional Services Wing*
* *President’s Wing*
* *Student Services Wing*

District Consultation Council

**Formal Pathway**

CCC – Constituency Groups

*Academic Senate, CCC Management Team, Associated Student Government (ASG), and Classified Senate*

|  |
| --- |
| Coastline Community College—2018-19 Monthly Meeting Schedule |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **1** | **Career & Technical Education Development** (2 – 4 pm), Garden Grove CenterDiversity (3 – 5 pm), College Center | **Coastline Management Team** (9 – 11 am), College Center**Professional Development Institute** (11:30am – 12:30 pm),College Center**Academic Senate (12:30 – 2:30 pm), College Center****College Professional Development & Leadership Committee****(3 – 5 pm), College Center** | **Planning, Institutional Effectiveness & Accreditation** (1:00 – 3:00 pm), College Center | **President’s Cabinet (9 am – noon),** College Center**Accreditation Steering Committee** ( 1-3 pm), College Center**Instructional Services Wing Planning Council** ( 3 – 5 pm), College Center | **Associated Student Government** (8-10am), College Center |
| **2** | **Admin Services Wing Planning Council** (10 am – 12 pm), College Center**Program & Department Review** **(1 – 4 pm)**, College Center**SE/BSI/SSSP (9-11a)** College Center | **College Council (9 – 11 am),****College Center****Academic Senate Executive Committee (12:30 pm – 2:30 pm), College Center** | **Student Services Wing Planning Council (10 am – 12 pm), College Center****Budget (1:00 – 3:00 pm), College Center** | **President’s Cabinet (9 am – noon)**, College Center**Facilities, Safety & Sustainability** **(3 – 5 pm),** College Center | **Associated Student Government** (8-10am), College Center |
| **3** | **Student Success** **(1 – 3 pm), College Center****President’s Wing Planning Council**(3– 4 pm), College Center | **Academic Senate** (12:30 – 2:30 pm), College Center**Military & Veterans** (2:30 – 4:30 pm),College Center (quarterly)**Visual Art Exhibition and Performing Arts Activity****(3 – 5 pm),** Art Gallery  | **Scholarship Selection** (8:30 – 10 am), College Center**Planning, Institutional Effectiveness & Accreditation (1:00 – 3:00 pm), College Center** | **President’s Cabinet (9 am – noon)**, College Center**Classified Senate** (10am-noon), College Center**Accreditation Steering Committee** ( 1-3 pm), College CenterTechnology (3 – 5 pm), College Center | **Associated Student Government** (8-10am), College Center**Curriculum (1:30 – 5 pm),** College Center (Selected Fridays) |
| **4****Participatory Governance****Constituency Group****Academic Subcommittee****Work Group****Wing Planning Councils** | **Program & Department Review** **(1 – 4 pm)**, College Center**SE/BSI/SSSP (9-11a)** College Center**COMMITTEE KEY** | **College Council (9– 11 am), College Center****Academic Senate Executive Committee (12:30 pm – 2:30 pm), College Center** | **Budget** (1:00 – 3:00 pm), College Center (as needed)**Marketing Outreach** (3 – 4:30 pm), College Center | **President’s Cabinet (9 am – noon)**, College Center | **Associated Student Government** (8-10am), College Center |

**Participatory Governance Committees**

**2018-19**

|  |  |  |
| --- | --- | --- |
|  **Participatory Governance Committees** | **Chair/Co-chair** | **Meeting Schedule** |
| Accreditation Steering Committee | D. Pittaway, 241-6184; A. Zentner, 241-6413; V. Rodriguez, 241-6195 | Sept-Dec/Feb-May, 1st & 3rd Th; 1-3 pm |
| Budget Committee | A. Holliday, 241-6156; C. Nguyen, 241-6144 | Sept-Dec/Feb-May, 2nd W, 4th W; as needed; 1:00-3:00 pm  |
| College Council Committee | L. Adrian, 241-6152 | 2nd & 4th T; 9-11 am |
| College Professional Development & Leadership Committee | S. Blair, 241-6251; R. Atkins, 241-6146; C. Chapman, 241-6454 | Sept-Dec/Feb-May, as needed, 1st T; 3-5 pm |
| Facilities, Safety & Sustainability Committee  | TBD, 241-6224; C. Nguyen, 241-6144; M. Colver, 241-6360 | Sept-Dec/Feb-May, 2nd Th; 3-5 pm |
| Planning, Institutional Effectiveness & Accreditation Committee | A. Holliday, 241-6156; V. Rodriguez, 241-6195 | Sept-Dec/Feb-May, 1st & 3rd W; 1:00-3:00 pm |
| Student Success Committee | B. Keeler, 241-6257; C. Ryan, 241-7217 | Sept-Nov/Feb-May, 3rd M; 1-3 pm |
| Technology Committee | D. Thompson, 241-6219; C. Chapman, 906-5126  | Sept-Nov/Feb-May, 3rd Th; 3-5 pm |

**Wing Planning Councils**

**2018-19**

|  |  |  |
| --- | --- | --- |
| **Wing Planning Councils** | **Chair/Co-chair** | **Meeting Schedule** |
| Administrative Services Wing | C. Nguyen, 241-6144 | Sept-Dec/Feb-May, 2nd M; 10 am -12 pm |
| Instructional Services Wing | V. Rodriguez, 241-6195; A. Holliday, 241-6156 | Sept-Dec/Feb-April, 1st Th; 3-5 pm |
| President’s Wing | A. Zentner, 241-6413 | Oct, Dec, Feb, April; 3rd M; 3-4 pm |
| Student Services Wing | K. Mueller, 241-6160; M. Wang, 241-6226 | Sept-Dec/Feb-May, 2nd W; 10 am -12 pm |

**Constituency Groups**

 **2018-19**

|  |  |  |
| --- | --- | --- |
| **Constituency Groups** | **Chair/Co-chair** | **Meeting Schedule** |
| Academic Senate  | A. Holliday, 241-6156 | Sept-Dec/Feb-May, 1st & 3rd T; 12:30-2:30 pm |
| Associated Student Government | ASG Pres.: Natalie TranAdvisor: K. Hipp-Mirhashemi, 241-6253  | Sept-May, F; 8 – 10 am |
| Coastline Management Team  | L. Adrian, 241-6152 | Aug-June, 1st T; 9-11 am |
| Classified Senate | R. Triggs, 241-6215 | Aug-Nov/Jan-June, 3rd Th; 10 am-noon  |

**Academic Senate Subcommittees**

**2018-19**

|  |  |  |
| --- | --- | --- |
| **Academic Senate Subcommittees** | **Chair/Co-Chair** | **Meeting Schedule** |
| Curriculum Committee  | D. Johnson, 241-1398; D. Henry, 241-7237 | Sept-Dec/Feb-May, Selected F; 1:30-5 pm |
| Professional Development Institute  | K. Leighton, 241-6196; D. Pittaway, 241-6184 | Sept-Dec/Feb-May,1st T; 11:30 am -12:30 pm  |
| Program & Department Review Committee | J. Levenshus, 241-1398; A. Zentner, 241-6413 | Sept-Dec/Feb-May, 2nd & 4th M; 1-4 pm |

**Ad Hoc Panels**

**2018-19**

|  |  |  |
| --- | --- | --- |
| **Ad Hoc Panels** | **Chair/Co-chair** | **Meeting Schedule** |
| Academic Petitions Review Panel  | J. West, 241-6163 | As needed |
| Emeritus Rank Designation Panel  | C. Nguyen, 241-6144 | March-May as needed |
| Institutional Proposal Review Board Panel  | A. Zentner, 546-7600 ext. 16413 | Once a semester (except when full panel review is required) |
| Probation Disqualification Panel  | B. Keeler, 241-6257 | Once a semester |
| Student Discipline Appeal Panel | K. Mueller, 241-6160 | As needed |
| Student Grievance Panel | K. Mueller, 241-6160 | As needed |

**Work Groups**

**2018-19**

|  |  |  |
| --- | --- | --- |
| **Work Groups** | **Chair/Co-chair** | **Meeting Schedule** |
| At-Risk for Homelessness and Foster Youth Work Group | M. Hernandez Figueroa, 241-6237 | Every other T, as needed. |
| Business Development and Partnerships Work Group | J. Groot, 241- 6161; P. Coker, 241-6307 | Sept, Nov/Feb, April (Quarterly), 3rd F; 10 am – 12 pm |
| Career & Technical Education Development Work Group | N. Jones, 241-6209, ext. 17301 | Sept, Dec, Feb, May, 1st M; 2-4 pm |
| Classified Staff Recognition Work Group | M. Hernandez Figueroa, 241-627 | As needed during spring semester |
| Diversity Work Group | R. Gutierrez, 241-6308; E. Johnson,241-7239  | Sept-Dec/Feb-May, 1st M; 3 – 5 pm |
| Graduation Work Group | N. Brais, 241-6134 | As needed during spring semester |
| Military & Veterans Work Group | N. Harrison, 241-6291 | Sept-Dec/Feb-May, 3rd T; 2:30-4 pm |
| Scholarship Selection Work Group | N. Brais, ext. 16134 | Sept-Dec/Feb-May, 3rd W; 8:30-10 am |
| Standardized Emergency Management System (SEMS) Team Work Group | M. Colver, 241-6360; C. Nguyen, 241-6144 | Once per semester and as needed |
| Student Equity/BSI/SSSP/AANAPISI Work Group | TBD, 241-6207 | Sept-Dec/Feb-May 2nd & 4th M, 9 – 11 am |
| Visual Art Exhibition & Performing Arts Activity Work Group | T. Neal, 241-6213, ext. 17201;D. Lee, 963-8475 | Sept-Dec/Feb-May, 3rd T; 3 – 5 pm |

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# Participatory Governance Committees

## ACCREDITATION STEERING COMMITTEE

|  |  |  |
| --- | --- | --- |
| **Mandate** | **Members (13) 2018-19** | **Meeting Schedule, etc.** |
| To guide the college through the self-evaluation process for the purpose of continuous self-improvement as evidenced by the Institutional Self-Evaluation Report | **Standard 1**Dean, Institutional Effectiveness & Planning (Aeron Zentner)Academic Senate Rep. (Ann Holliday)Classified Senate President or Designee (Darian Aistrich) **Standard 2**VP, Instruction (Vince Rodriguez)Executive Dean, ELD (Joycelyn Groot)Academic Senate Rep. (Dan Johnson)Classified Senate Rep. (VACANT)**Standard 3**VP, Administrative Services (Christine Nguyen) Academic Senate Rep. (Rick Lockwood) Classified Senate Rep. (Meg Yanalunas)**Standard 4**Academic Senate Rep. (Stephen Barnes)Dean, Instruction (Area Center) (Nancy Jones)Classified Senate President or Designee (Kasie Hipp Mirhashemi) | September – December/February – May1st & 3rd Thursday1:00 – 3:00 p.m.**Location**College Center**Co-chairs**Vince Rodriguez 241-6195Aeron Zentner 241-6413Danny Pittaway 241-6184**Committee Support**  Nancy Ramirez 241-6195 |

##  BUDGET COMMITTEE

|  |  |  |
| --- | --- | --- |
| **Mandate** | **Members (12) 2018-19** | **Meeting Schedule, etc.** |
| To identify resources to be allocated based on the mission, plans and goals of the college as articulated in the Education Master Plan (EMP) and as developed and recommended by the Planning, Institutional Effectiveness and Accreditation Committee*.* Members must also be a member of PIEAC. | Academic Senate President; Co-Chair of PIEAC (Ann Holliday)Academic Senate Rep. (Rick Lockwood) Academic Senate Rep. (Deborah Henry)ASG Rep. (TBD)CFCE Rep. (Marie Hulett)Classified Senate President or Designee (VACANT) Classified Senate Rep. (Krystal Neal)Classified Senate Rep. (VACANT)Dean, Institutional Effectiveness & Planning (Aeron Zentner)Dean, Instruction (Area Center) (Nancy Jones)Faculty (CFE/AFT) (Stephen Barnes)VP, Administrative Services (Christine Nguyen) VP, Instruction (Vince Rodriguez)VP, Student Services (Kate Mueller)(Non-Voting, Ex-Officio Member)Director, Business Services (Derek Bui) | September – December/February – May2nd Wednesday 4th Wednesday as needed1:00 – 3:00 p.m.**Location**College Center**Co-chairs**Stephen Barnes 241-6156Christine Nguyen 241-6144**Committee Support**  Martha Tran-Nguyen 241-6145 |

**Participatory Governance Committees**

## COLLEGE COUNCIL

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (11) 2018-19 | **Meeting Schedule, etc.** |
| To act on College committee and constituency recommendations, to foster College communication and information sharing, and to review overall College operations. | Academic Senate President (Ann Holliday)Academic Senate Rep. (Stephen Barnes–Fall / Deborah Henry–Spring)ASG President or Designee (Natalie Tran)ASG Rep. (VACANT)Classified Senate President (Rosalie Triggs)Classified Senate Rep. (Rotation of Exec Members) Exec Dean, ELD (Joycelyn Groot)President (Lori Adrian)VP, Administrative Services (Christine Nguyen)VP, Instruction (Vince Rodriguez)VP, Student Services (Kate Mueller)**Resource - as needed**Dean, Institutional Effectiveness & Planning (Aeron Zentner)Director, Marketing & PR (Dawn Willson) | 2nd & 4th Tuesdays9 – 11 a.m. **Location**College Center **Chair**Lori Adrian 241-6152**Committee Support** Laila Mertz 241-6153 |

##

## COLLEGE PROFESSIONAL DEVELOPMENT & LEADERSHIP COMMITTEE

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (13) 2018-19 | **Meeting Schedule, etc.** |
| To promote, coordinate, recommend, and support the creation and delivery of professional development and leadership programs that increase the effectiveness of our institution and the satisfaction of our employees. | Academic Senate Rep. (Lisa Lee)Academic Senate Rep. (Cheryl Chapman)Academic Senate Rep. (VACANT)Academic Senate Rep. (VACANT)Dean, Innovative Learning (Shelly Blair)Dean, Institutional Effectiveness & Planning (Aeron Zentner)Classified Senate Rep. (Leslie Mangrum)Classified Senate Rep. (Vacant)Classified Senate Rep. (Vacant)Classified Senate Rep. (Vacant)Director, Human Resources (Renate Akins)ELD Administrator Rep. (Judy Garvey)Extended Learning Dept. (Nate Harrison)Faculty Success Center Coordinator (Stephen Barnes)Flex Coordinator (Ann Holliday)PDI Chair (Ken Leighton) | September – December/February – May 1st Tuesdays (meet as needed)3 - 5 p.m.**Location**College Center**Co-chairs**Cheryl Chapman 906-5126Shelly Blair 241-6251Renate Akins 241-6146**Committee Support**VACANT 241-6206 |

**Participatory Governance Committees**

## FACILITIES, SAFETY & SUSTAINABILITY

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (16) 2018-19 | **Meeting Schedule, etc.** |
| The Facilities, Safety and Sustainability Committee are mandated to review and plan for Facilities to house sites, programs, and college operations. Safety is to review and recommend procedures and practices to ensure maximum levels of safety and health for all College operations including ADA compliance and sustainability will explore and promote avenues of sustainability that the college can use to become a more environmentally responsible campus. In addition, the committee will enable sustainability in Coastline’s college community through education and training. | Academic Senate Rep. (Randall Warwick)Academic Senate Rep. (Michael Warner)  Academic Senate Rep. (Michael Bach)ADA 504 Officer (Renate Akins)Area Facilitator- NBC (Kathy Bledsoe)Area Facilitator- LJC (Janice DeBattista) Area Facilitator- GGC (Cynthia Berry)ASG Rep. (Vacant)Classified Senate Rep. (VACANT)CMT Rep. (Dana Emerson)CMT Rep. (Lynn Dahnke)Director, Campus Safety & Emergency Preparedness (Michael Colver)Director, Maintenance & Operations (TBD)District Environmental Health & Safety Representative (Kevin Pegg)Director, IT (Dave Thompson)M&O Dept. Rep. (Kathy McKindley)Title IX Officer (Leighia Fleming)VP, Administrative Services (Christine Nguyen)**Resource - as needed**Dean, Institutional Effectiveness & Planning (Aeron Zentner) | September – December/February - May2nd Thursdays3 – 5 p.m.**Location**College Center**Co-Chairs**VACANT 241-6224Christine Nguyen 241-6144Michael Colver 241-6360**Committee Support**Martha Tran-Nguyen 241-6145 |

##

## PLANNING, INSTITUTIONAL EFFECTIVENESS AND ACCREDITATION COMMITTEE (PIEAC)

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (24) 2018-19 | **Meeting Schedule, etc.** |
| To provide oversight and leadership in support of institutional effectiveness and through ongoing intentional College-wide evaluation, dialogue, planning, coordination, and use of systematic data to ensure student learning, ensure that the College fulfills its mission and meets or exceeds institutional accreditation standards. PIEAC makes recommendations to the President through College Council.  | Academic Senate President; Co-chair, Budget (Ann Holliday)Academic Senate VP (Lisa Lee)Accreditation Liaison (Danny Pittaway)ASG President or Designee (Jesse Blanco)Classified Senate President or Designee (VACANT)Classified Senate Vice President or Designee (VACANT)Classified Senate Rep. (Krystal Neal)CFE Rep. (TBD)CFCE Rep. (Marie Hulett)Dean, Institutional Effectiveness & Planning (Aeron Zentner)Dean, Instruction (Rotation of 3 Site Deans)Dean, Counseling (Bruce Keeler)Director, IT (Dave Thompson)Exec Dean, ELD (Joycelyn Groot)Faculty Counseling (Jordan Huynh)Faculty Curriculum (Deborah Henry)Faculty CTE (Rick Lockwood)Faculty Technology/DL (VACANT)Faculty General Education (Marilyn Brock)Faculty General Education (VACANT)Faculty Basic Skills/ESL (Linda Kuntzman)Faculty Special Programs (VACANT)FSC Coordinator (Stephen Barnes)VP, Admin Services; Co-Chair, Budget (Christine Nguyen)VP, Instruction (ALO) (Vince Rodriguez)VP, Student Services (Kate Mueller)Non-Voting Ex-Officio MemberPresident (Lori Adrian)Director Business Services (Derek Bui) | September – December/February - May1st & 3rd Wednesday1:00 – 3:00 p.m. **Location**College Center**Co-Chairs**Ann Holliday 241-6156Vince Rodriguez 241-6195**Committee Support**Nancy Ramirez 241-6196  |

**Participatory Governance Committees**

## STUDENT SUCCESS

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (19) 2018-19 | **Meeting Schedule, etc.** |
| To provide a shared framework for the discussion, development, and implementation of processes and programs that integrates the Student Success & Support Program, Basic Skills, and Student Equity to optimize and enhance student achievement and success.   | Academic Senate President or Designee (Ann Holliday)Academic Senate Rep. (Counselor) (Claudia Stone)Academic Senate Rep. (BIO) (Steven Fauce)Academic Senate Rep. (CTE) (Kevin Erdkamp)Academic Senate Rep. (English) (VACANT)Academic Senate Rep. (ESL) (Ryan Boyd)Academic Senate Rep. (Mathematics) (Fred Feldon)Academic Senate Rep. (Special Programs & Service Coord.) (Celeste Ryan)Academic Senate Rep. (Student Success Center Coord.) (Danny Pittaway) ASG Rep.(VACANT)ASG Rep. (VACANT)Classified Senate Rep. (Admin. & Records) (Kelly O’Steen)Classified Senate Rep. (Career Services) (Paolo Varquez)Classified Senate Rep. (Laura Hayes)Classified Senate Rep. (EOPS) (Maria Hernandez Figueroa)Classified Senate Rep. (Financial Aid) ( VACANT)Classified Senate Rep. (Research) (Raissa Covit)Dean, Counseling (Bruce Keeler)Dean, Instruction WC (Dana Emerson)Director, Enrollment Services (Jim West) Director, EOPS/CARE (TBD)Director, Equity/Title IX (Leighia Fleming)ELD Representative (VACANT)Manager, (DL) (Nate Harrison)SSSP Coordinator (Mai Le) | September – November/February – May 3rd Monday1 - 3 p.m.**Location**College Center**Co-chairs**Bruce Keeler 241-6257Celeste Ryan 241-6214 x17217 **Committee Support**Valda Judd 241-6162 x16509  |

## TECHNOLOGY COMMITTEE

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (17) 2018-19 | **Meeting Schedule, etc.** |
| This committee is responsible for the development and evaluation of a Technology Master Plan. The committee is also responsible for:* the development of long and short range plans and priorities for CCC to facilitate the acquisition and deployment of technology
* the review, evaluation and advocacy for new and emerging technologies that will enhance student learning and improve communication and computing technologies at Coastline.
 | Academic Senate Rep. (Cheryl Chapman)Academic Senate Rep. (Michael Warner)Academic Senate Rep. (VACANT)Academic Senate Rep. (Son Nguyen)ADA 508 Officer (TBD)ASG Rep. (VACANT)Associate Dean, DL (TBD)Classified Senate Rep. (Shanon Gonzalez)Classified Senate Rep. (Sylvia Amito’elau)Classified Senate Rep. (Toan Tran)CMT Rep. (VACANT)CMT Rep. (VACANT)CMT Rep. (VACANT)CTE Rep. (Shelly Blair)Director, Marketing & PR (Dawn Willson)Director, IT (Dave Thompson)Faculty Success Center Coordinator (Stephen Barnes)Librarian or Designee (Veronica D’Aquino)VP, Student Services (Kate Mueller)Webmaster (Chris Johnston)**Resource - as needed**Dean, Institutional Effectiveness & Planning (Aeron Zentner)Guided Pathways Coordinator (Joshua Levenshus) | September – November/February - May3rd Thursday3 - 5 p.m.**Location**College Center**Co-chairs**Dave Thompson 241-6219Cheryl Chapman 906-5126**Committee Support**Martha Tran-Nguyen 241-6145 |

# Wing Planning Council

## ADMINISTRATIVE SERVICES

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (12) 2018-19 | **Meeting Schedule, etc.** |
| The Administrative Services Planning Council provides advisement to the Vice-President of Administrative Services in the following areas:* Develop Annual Wing Plan linking to Annual Institutional Report/Service Areas Outcomes**/**SLO’s
* Develop program review format for departments within administrative services
* Utilize program reviews for budget requests/budget reductions
* Prioritize budget requests within the area
* Coordinate with governance groups as appropriate
* Review all funding sources/programs for analysis.
* Communicate with constituency
* Identify improvements to be implemented based on SLO assessment results
 | **Administrators (7)**VP, Administrative Services (Christine Nguyen) Director, Business Services (Derek Bui)Director, Campus Safety & Emergency Preparedness (Michael Colver)Director, Human Resources (Renate Akins)Director, Maintenance & Operations (TBD)Director, IT (Dave Thompson)Exec Dean, ELD (Joycelyn Groot)**Faculty (2)**Academic Senate President or Designee (Ann Holliday)Academic Senate Rep. (Rick Lockwood) **Classified Senate (2)**Classified Rep. (Rosalie Triggs) Classified Rep. (Tran Ha) **Student (1)**ASG Rep. (VACANT)**Resource - as needed**Dean, Institutional Effectiveness & Planning (Aeron Zentner) | September – December/February – May2nd Monday 10 a.m. – 12 p.m.**Location**College Center**Co-Chairs**Christine Nguyen     241-6144VACANT**Committee Support** Martha Tran-Nguyen     241-6145 |

# Wing Planning Council

## INSTRUCTIONAL SERVICES

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (28) 2018-19 | **Meeting Schedule, etc.** |
| The Instruction Planning Council provides advisement to the Vice-President of Instruction related to the following areas:* Enrollment Management
* Instructional wing plans
* Program scheduling
* Program innovation, initiation, expansion, and consolidation
* Professional development and training needs
* Grant and entrepreneurial opportunities
* Instructional resource needs
* Facilities utilization
* Significant need for budgetary augmentation or reduction
* Program Review analysis and connection to resources
* Instructional and staff resources
 | **Administrators (9)**VP, Instruction (Vince Rodriguez)Associate Dean, Distance Learning (Vacant)Dean, Counseling (Bruce Keeler)Dean, Institutional Effectiveness & Planning (Aeron Zentner)Dean, Instruction, CTE/GGC (Nancy Jones)Dean, Instruction, WC (Dana Emerson)Dean, Instruction, NBC Center (Tom Neal)Director, Office of Learning and Information Technology (VACANT)Manager, ELD (VACANT)**Faculty (14)**President, Academic Senate (Ann Holliday)Vice-President, Academic Senate (Deborah Henry)Vice-President, Academic Senate (Lisa Lee)Curriculum Committee Chair (Dan Johnson) Program Review Committee Rep. (Stephanie Bridges)Student Success Coordinator (Danny Pittaway) Librarian (Elizabeth Horan) Faculty Success Center Coordinator (Stephen Barnes)SLO/Program Review Coordinator (Joshua Levenshus)Open Educational Resources Coordinator (Scott Davis)Articulation Officer (Daniel Weber)Academic Senate Rep. (Laura Enomoto)Academic Senate Rep. (Linda Kuntzman)DSPS Representative (Celeste Ryan) **Classified Senate (3)**Classified Senate President or Designee (Araba Mensah)Classified Senate Rep. (VACANT)Classified Senate Rep. (Ann French)**Marketing Representative (1)**Director, Marketing & PR (Dawn Willson)**Students (1)**ASG representative | **February & September:** Planning Council Meeting**March & October:** Planning Council & Department Chairs Meeting**April & November:** Planning Council & Town Hall Meeting1st Thursday3 – 5 p.m.**Location**College Center**Co-Chairs**Stephen Barnes 241-7206Vince Rodriguez 241-6195**Committee Support**Nancy Ramirez 241-6196 |

**Wing Planning Council**

## STUDENT SERVICES

|  |  |  |
| --- | --- | --- |
| **Mandate**  | Members (21) 2018-19 | **Meeting Schedule, etc.** |
| The Student Services Wing Planning Council will utilize student achievement, service area performance outcome data, and Student Services Departmental Reviews to inform annual plans for the Wing. The Council will prioritize initiatives and resource requests that are identified through the review process.In pursuit of the above, this Council provides advisement to the Vice President of Student Services through the following:* Facilitate effective, efficient and timely Student Services Departmental Reviews, annual planning, and budgeting processes.
* Develop a comprehensive annual plan for Student Services with clear goals and outcomes, budget projection, and a year-end review and evaluation
* Review and revise wing plans on an annual basis
* Monitor and track Student Services contributions to institutional Key Performance Indicators (KPIs)
* Address how each department/program is aligning with the Wing goals
* Ensure compliance with legislation, regulations, and directives
* Clearly and consistently communicate funding priorities and resource allocations to the entire Student Services Wing.
 | **Administrators (8)**Dean, Instruction (Dana Emerson) Dean, Counseling (Bruce Keeler)Director, Enrollment Services (Jim West)Director, EOPS/CARE (VACANT)Director, Financial Aid Designee (Kathie Tran)Dean, Students (Natalie Schonfeld)Director, Student Life (Nathan Brais)Manager, Enrollment Services & Program Development (VACANT)**Faculty (4)**Academic Senate President (Ann Holliday)Academic Senate Representative (David Devine) Counseling Department Faculty (Velvet Miscione) DSPS Faculty (Celeste Ryan)**Classified (7)**President, Classified Senate or Designee (Rosalie Triggs)Classified Senate Rep. (VACANT)Classified Senate Rep. (Jason Montgomery)Classified Senate Rep. (VACANT)Classified Senate Rep. (Laura Hayes)Classified Senate Rep. (Anita Russell)Classified Senate Rep. (Michelle Wang)**Student (2)** ASG Rep (Eduardo Sanchez)ASG Rep (VACANT)**Resource – As needed**Dean of Institutional Effectiveness & Planning (Aeron Zentner)Director, Equity and Title IX (Leighia Fleming)**Non-Voting Member**Vice President, Student Services (Kate Mueller) | September– December/ February– May2nd Wednesday10 a.m. – 12 p.m.**Location**College Center**Co-Chairs**Kate Mueller 241-6160Michelle Wang 241-6226Faculty Chair TBD 546-7600 ext. **Committee Support**Rosalie Triggs 241-6208 |

# Wing Planning Council

## PRESIDENT’S WING

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (9) 2018-19 | **Meeting Schedule, etc.** |
| The council mandate is to utilize operational and service area outcome (SAO) data and best practices to inform the development of the Extended Learning, Foundation, Institutional Effectiveness, and Marketing and Public Relations department reviews. Through collaboration within the governance structure, the council will prioritize initiatives that stem from the findings from the department review process. Additionally, the council will monitor the 2017-2020 President’s Wing Plan, which includes the oversight of College planning, marketing, and revenue/partnership generation from grants, Foundation, and Extended Learning. | **Administrators (4)** Dean, Institutional Effectiveness & Planning (Aeron Zentner)Director, College Foundation (Mariam Khosravani) Director, Marketing & PR (Dawn Willson)Exec Dean, ELD (Joycelyn Groot)**Faculty (2)**Academic Senate President or Designee (Ann Holliday)Academic Senate Rep. (Deborah Henry)**Classified Senate (2)**President’s Office (Yadira Lopez)Grant Development (Darian Aistrich)**Students (1)**ASG Rep. (Farah Naama) | September – December/ February – May3rd  Monday3 – 4 p.m.**Location**College Center**Chair**Aeron Zentner 241-6413**Committee Support**Laila Mertz 241-6153 |

##

# Constituency Groups

##

## ACADEMIC SENATE

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (30) 2018-19 | **Meeting Schedule, etc.** |
| To participate in formulating District and College policy on academic and professional matters. | Michael Bach (2020)Stephen Barnes (2019)Sandra Basabe (2019)Marilyn Brock (2019)Cheryl Chapman (2021)Fred Curry (2020)Scott Davis (2019)David Devine (2020)Lisa Demchik – on leave Fall 2018 (2020) Claudia Stone (Fall 2018)Kevin Erdkamp (2021)Fred Feldon (2020)Marilyn Fry (2021)Angela Gomez-Holbrook (2021)Deborah Henry (2019)Ann Holliday (2019)Dan Johnson (2021)Linda Kuntzman (2019)David Lee (2020)Lisa Lee (2020)Joshua Levenshus (2020)Rick Lockwood (2019)Margaret Lovig (2020)Ted Marcus (2020)Tanya Murray (2021)Jeanne Oelstrom (2019)Celeste Ryan (2021)Chau Tran (2019)Stacey Smith (2021)Michael Warner (2021)Tobi West (2021)VP, Instruction (Vince Rodriguez)AFT Local 1911 Representative (VACANT)Classified Senate Rep. (Sylvia Amito’elau)ASG Rep. (Tiphanie Goines) | September – December/February – May 1st & 3rd Tuesdays12:30 - 2:30 p.m. **Location**College Center**Chair**Ann Holliday 241-6156**Executive Board**Ann Holliday - PresidentLisa Lee – Vice President,  CommitteesDeborah Henry - Vice President,  Legislative IssuesMarilyn Fry - Recording  SecretaryDavid Lee – Corresponding  SecretaryMichael Bach - TreasurerAngela Gomez-Holbrook - ParliamentarianDan Johnson/ Debbie Henry – Curriculum Co-Chairs**Committee Support** Yadira Lopez 241-6157 |

**Constituency Groups**

##

## ASSOCIATED STUDENT GOVERNMENT

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members 2018-19 | **Meeting Schedule, etc.** |
| To participate and effectively represent the student body in the participatory governance process. | All registered CCC Students.Bereck Damaschino (Newport Beach Area Rep)Christopher Calvo (Garden Grove Area Rep)Tinjia Hwang (Westminster Area Rep)Jose Alvarez (Military Area Rep)Eduardo Sanchez (Legislative Affairs Area Rep)  | September – DecemberFebruary – MayFriday8 – 10 a.m.**Location**College Center**Executive Board**President - Natalie TranVice President - Eduardo SanchezSecretary - VacantTreasurer - Tinjia HwanPublic Relations - Vacant**Committee Support**Kasie Hipp-Mirahashemi 241-6658 |

##

## COASTLINE MANAGEMENT TEAM

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (32) 2018-19 | **Meeting Schedule, etc.** |
| To review and improve College operations and management through sharing information, discussion, and staff development. | Lori Adrian Merry KimRenate Akins Mai LeShelly Blair Araba MensahNathan Brais Kate MuellerMichael Colver Tom NealLynn Dahnke Christine NguyenDana Emerson Chinh PhamLeighia Fleming Natalie SchonfeldJudy Garvey Vince RodriguezJoycelyn Groot Helen RothgebRene Gutierrez Jorge SanchezNate Harrison Michael ScottChermaine Harrell Dave ThompsonNancy Jones Kathie TranBruce Keeler Dawn WillsonMariam Khosravani Aeron ZentnerAcademic Senate President (Ann Holliday)Classified Senate President (Rosalie Triggs)ASG Rep. (Linh Nguyen) | August – June1st Tuesdays9 – 11 a.m.**Location**College Center**Chair**Lori Adrian 241-6152**Committee Support**Laila Mertz 241-6153 |

**Constituency Groups**

##

## CLASSIFIED SENATE

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (All Classified) 2018-19 | **Meeting Schedule, etc.** |
| “To support and reaffirm the college mission. Embrace a proactive role in shared governance; Participate in the development of policy and practices related to classified staff; facilitate communication among students, classified professionals, administration, faculty and governing board.”  | Council meetings are open to all Classified Personnel.Academic Senate Rep. (Marilyn Fry)ASG Rep. (VACANT) | August-November/January-June 3rd Thursdays 10 a.m. – NoonLocationCollege Center**Executive Board**Rosalie Triggs, PresidentKasie Hipp Mirhashemi , Vice PresidentRaman Dhillon, Chair of Event PlanningPaolo Varquez Chair of Communication and  Accreditation Anita Russell, Senate RecorderDavid Cisneros, Senate TreasurerKevin Donahue, Immediate Past President (Ex-Officio)  |

# Academic Senate Subcommittee

##

## CURRICULUM

|  |  |  |
| --- | --- | --- |
| **Mandate** | **Members (33) 2018-19** | **Meeting Schedule, etc.** |
| To approve College curriculum.  | **(5 Non-Voting)**Student Services Department (VACANT)Instruction Staff (Ann French)Manager, ELD (Nate Harrison)Student (ASG) (Shane Kelley)VP, Instruction (Vince Rodriguez) ***(28 Voting)******Standing Members - 7***Learning Center Representative (Rotating)  (Fall 2018/Spring 2019) Dean of Innovative Learning (Shelly Blair)Discipline Dean (Dana Emerson)Discipline Dean (Nancy Jones)Discipline Dean (Tom Neal)Faculty (Articulation Officer) (Daniel Weber)Faculty (Librarian) (Elizabeth Horan)***Elected Faculty Members - 21***Stephen Barnes (Career Programs) (2020)Sandra Basabe (International Languages) (2021)Stephanie Bridges (English/Humanities) (2019)Cheryl Chapman (Computer Technology) (2019)Fred Curry (At-Large) (2021)David Devine (At-Large) (2020)Amy Evangelista (Counselor) (2019)Marilyn Fry (At-Large) (2019)Deborah Henry (At-Large) (2019)Ann Holliday (Special Education) (2019)Dan Johnson (Social Sciences) (2021)Mahbub Khan (Distance Learning) (2020)Joshua Levenshus (Mass Communications) (2019)Margaret Lovig (At-Large) (2020)Judy Montague (ESL) (2020)Rachel Niehaus (Health/Nutrition/Gerontology/PE) (2021)Jeanne Oelstrom (Business) (2021)Katherine Ozbirn (At-Large) (2021)Daniel Salcedo (Science) (2021)Natasha Shoro (Fine & Applied Arts) (2020)Chau D. Tran (Math) (2019) | September – December/February - AprilSelected Fridays1:30 - 5 p.m. **Location**College Center**Co-chairs**Dan Johnson 241-1398 Debbie Henry 241-7237**Committee Support**Ann French 241-6204 |

**Academic Senate Subcommittee**

##

## PROFESSIONAL DEVELOPMENT INSTITUTE (PDI)

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (7) 2018-19 | **Meeting Schedule, etc.** |
| To provide methods for all faculty to achieve professional growth and advise the College administration and the Academic Senate on faculty professional development; to arrange the procedures for faculty to meet professional development activity objectives per contractual agreements; and keep faculty informed of professional development activities, funding availability, and application deadlines. | Faculty (David Lee)Faculty (Lisa Lee)Faculty (Ken Leighton)Faculty (Joshua Levenshus)Faculty (Danny Pittaway)Faculty (Laurie Runk) VP, Instruction (Vince Rodriguez) (Non-Voting) | September – December/February - May1st Tuesdays11:30 a.m. – 12:30 p.m.**Location**College Center **Co-chairs**Ken Leighton 241-7419Danny Pittaway  241-7419**Administrative Liaison**Vince Rodriguez 241-6195**Committee Support**Nancy Ramirez 241-6196 |

##

## PROGRAM & DEPARTMENT REVIEW

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (12) 2018-19 | **Meeting Schedule, etc.** |
| To provide leadership, support, coordination, and continuity to the program and department review process and procedures for instruction, student services and administrative units. . | Academic Senate President or Designee (Ann Holliday)Academic Senate Rep. (Curriculum Chair) (Dan Johnson)Academic Senate Rep. (CTE) (Abraham Adhanom)Academic Senate Rep. (Stephanie Bridges)Academic Senate Rep. (Counseling) (VACANT)Classified Senate Rep. (Vacant)Classified Senate Rep. (Meg Yanalunas)Dean, Counseling (Bruce Keeler) Dean, Institutional Effectiveness & Planning (Aeron Zentner)Dean, Instruction CTE (Nancy Jones)Dean, Students (Natalie Schonfeld)Program Review & SLO Coordinator (Josh Levenshus)Student (ASG) (VACANT)**Non-Voting**Student Success Coordinator (Danny Pittaway)**Resource – As Needed**Vice President, Student Services (Kate Mueller)**Note:** Faculty and classified appointments are for two years. | September – December/February - May 2nd & 4th Mondays 1 – 4 p.m.**Location**College Center**Co-chairs**Josh Levenshus 241-1398Aeron Zentner 241-6413**Committee Support**Nancy Ramirez 241-6196 |

#

# Ad Hoc Panels

##

## ACADEMIC PETITIONS REVIEW PANEL

|  |  |  |
| --- | --- | --- |
| **Mandate** | **Members (6) 2018-19** | **Meeting Schedule, etc.** |
| To review student petitions to waive academic requirements, make course substitution, or appeal a denied change of grade. | (6 Voting Members)Counselor (Daniel Weber)Dean, Instruction (Dana Emerson) Faculty (General Education) (Debra Stockwell)Faculty (General Education) (Fred Curry)Faculty (CTE) (Thomas Hoekstra)Student (ASG) (VACANT)(2 Non-Voting Member)Director, Enrollment Services (Jim West)Manager, Enrollment Services and Program Development (VACANT) (Ex-Officio member)  | Meet on an as needed basis.**Location**College Center**Chair**Jim West 241-6163**Committee Support**Rosalie Triggs 241-6208 |

##

## EMERITUS RANK DESIGNATION PANEL

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (4) 2018-19 | **Meeting Schedule, etc.** |
| To distribute and review applications for Emeritus designation and make recommendations to President for approval. | Academic Senate President (Ann Holliday)Classified Senate President or Designee (Leslie Mangrum)Director, Human Resources (Renate Akins) VP, Administrative Services (Christine Nguyen) | Meet on an as needed basis.**Location**College Center**Chair**Christine Nguyen 241-6144**Committee Support**Martha Tran-Nguyen 241-6145 |

##

## INSTITUTIONAL PROPOSAL REVIEW BOARD PANEL

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (6) 2018-19 | **Meeting Schedule, etc.** |
| The Institutional Proposal Review Board (IPRB) reviews research projects that involve human participants to uphold two broad standards: first, that participants are not placed at undue risk; second, that they give uncoerced, informed consent to their participation. | Dean, Institutional Effectiveness & Planning (Aeron Zentner)Faculty Member (Erin Johnson)Member (with legal training) (Stephen Barnes)Member (CCCD Risk Services) (TBD)Senior Research Analyst (Shanon Gonzalez)Special Programs Rep. (Celeste Ryan)Institutional Effectiveness Analyst (Raissa Covit)**Note:** Each member should serve a three-year term except for the ChairTwo of the five members should have training in research methods. | Once each semester except when a “full panel review” is required.**Location**College Center**Chair**Aeron Zentner 241-6413**Committee Support**VACANT |

**Ad Hoc Panels**

##

## PROBATION & DISQUALIFICATION PANEL

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (7) 2018-19 | **Meeting Schedule, etc.** |
| To evaluate and review current probation/disqualification practices; develop appropriate procedures and processes. | Academic Senate Rep. (General Education) (Thomas Cao)Academic Senate Rep. (CTE) (Angela Gomez-Holbrook)Academic Senate Rep. (Michael Bach)Counselor (Daniel Weber)Counselor (Christy Nguyen)Dean, Counseling (Bruce Keeler)Student Success Center Coordinator (Danny Pittaway)Student Pool: ASG Members | Once a semester**Location**College Center**Chair**Bruce Keeler 241-6257**Committee Support** Thien Vu 241-6343 |

## STUDENT DISCIPLINE PANEL

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (5) 2018-19 | **Meeting Schedule, etc.** |
| To review Student appeal of sanctions imposed by the College Disciplinary Officer if requested by Student, and to make recommendations on whether long-term suspension or expulsion is warranted based upon allegations and evidence in support thereof. | Classified Pool: Anita RussellFaculty Pool: Fred Curry, Margaret Lovig, Randall WarwickStudent Pool: ASG Members | Meet on an as needed basis.**Location**College Center**Chair**Kate Mueller 241-6160**Committee Support**  Rosalie Triggs 241-6208 |

**STUDENT GRIEVANCE PANEL**

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (5) 2018-19 | **Meeting Schedule, etc.** |
| To review each Student Formal Grievance Petition, to evaluate the merit to grievance, and to determine appropriate action to be taken. | Classified Pool: Anita RussellFaculty Pool: Ken Leighton, Margaret Lovig, Randall WarwickStudent Pool: ASG Members | As Needed**Location**College Center**Chair** Kate Mueller 241-6160**Committee Support**  Rosalie Triggs 241-6208  |

#

# Work Groups

## AT-RISK FOR HOMELESSNESS AND FOSTER YOUTH WORK GROUP

|  |  |  |
| --- | --- | --- |
| Mandate | Members (11) 2018-19 | **Meeting Schedule, etc.** |
| The At-risk of Homelessness and Foster Youth work group will address the needs of students who are homeless, at risk for homelessness, and current and former foster youth at Coastline Community College. The group will discuss and help implement best practices that address food, mental health, medical, and housing needs for these populations. It will help develop partnerships both within Coastline and in the community to leverage resources that will help decrease barriers to student success. Together the work group will work towards informing the college about the resources available to students who are homeless, at risk for homelessness, and current and former foster youth. The workgroup will meet at least once a month.  | Admissions & Records (Maria Mai)ASG (Kasie Hipp Mirhashemi)ASG Student Rep. (Amber Gil)CalWORKs (Lori Wood)Director, EOPS/CARE (VACANT)EOPS Outreach (Adam Fraga)EOPS/NextUp (Maria Hernandez Figueroa)Financial Aid (Jenny Vu)Intercultural Resource Center (Rene Gutierrez) Transfer Center (Helen Ward)Veterans Rep. (Tom Boscamp) | Every other Tuesday, as needed. **Location**College Center**Chair**Maria Hernandez Figueroa 241-6237**Committee Support**TBD |

## BUSINESS DEVELOPMENT AND PARTNERSHIPS WORK GROUP

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (10) 2018-19 | **Meeting Schedule, etc.** |
| To collaborate on business, industry and community outreach efforts to leverage our professional connections, contacts, and relationships to improve and enhance our collective efforts with partnership development, fundraising, grant initiatives, and other entrepreneurial and innovative endeavors. | Classified Senate Rep. (VACANT)Dean, Instruction CTE (Nancy Jones)Director, Business Services (Derek Bui)Director, College Foundation (Mariam Khosravani)Director, IT (Dave Thompson)Director, Marketing & PR (Dawn Willson)Director, Student Life (Nathan Brais)ELD Marketing Manager (Lynn Dahnke)Executive Dean, ELD (Joycelyn Groot)Grants (Darian Aistrich)Industry Rep (rotating or per agenda)Project Director, Adult Education (Michael Scott)Veterans Rep. (Tom Boscamp) | September, November, February, April (Quarterly)3rd Fridays10 a.m. – noon **Location**College Center**Chair**Joycelyn Groot 241-6161**Committee Support**Paula Coker 241-6307 |

**Work Groups**

## CAREER & TECHNICAL EDUCATION DEVELOPMENT WORK GROUP

|  |  |  |
| --- | --- | --- |
| Mandate | Members (6) 2018-19 | **Meeting Schedule, etc.** |
| To bring faculty, staff, and community representatives together to develop recommendations for promoting, strengthening and expanding Career and Technical Education programs and services. | Academic Senate Rep. (Mike Matar)Academic Senate Rep. (Cheryl Chapman)Academic Senate Rep. (Rick Lockwood)Academic Senate Rep. (Stacey Smith)ASG Rep. (VACANT)ASG Rep. (CTE Student) (VACANT)Business & Industry Rep. (VACANT)Business & Industry Rep. (VACANT)Business & Industry Rep. (VACANT)Business & Industry Rep. (VACANT)Classified (Career Center) (Krystal Neal) Dean, Instruction CTE (Nancy Jones)Manager, Student Svcs, Outreach & Partnerships (Araba Mensah) | September, December,February, May 1st Mondays2 - 4 p.m.**Location**Garden Grove Center**Co-chairs**Nancy Jones 241-6209 x17301Co-chair to be elected at the first meeting**Committee Support**Krystal Neal 241-6209 x17306 |

## CLASSIFIED STAFF RECOGNITION WORK GROUP

|  |  |  |
| --- | --- | --- |
| **Mandate** | **Members (9) 2018-19** | **Meeting Schedule, etc.** |
| To recommend and oversee process of classified staff recognition. | Academic Senate Rep. (Ken Leighton)Academic Senate Rep. (Gordon Song)Academic Senate Rep. (Chau Tran)ASG Rep. (VACANT)Classified Senate President or Designee (Maria Hernandez Figueroa)Classified Senate Rep. (Kathy McKindley)Classified Senate Rep. (Rosalie Triggs)Classified Senate Rep. (Nicki Salcedo)Classified Senate Rep. (Nancy Ramirez)Classified Senate Rep. (Ann French) | As needed.**Location**College Center**Chair**Nicki Salcedo 241-6578**Committee Support**VACANT |

## DIVERSITY WORK GROUP

|  |  |  |
| --- | --- | --- |
| **Mandate** | **Members (10) 2018-19** | **Meeting Schedule, etc.** |
| To promote the development and implementation of practices which will enhance the understanding and competence about our responsibilities as local and global citizens while creating a supportive environment for students, faculty and staff.  | Academic Senate Rep. (Erin Johnson)Academic Senate Rep. (Hao Vu)Academic Senate Rep. (Ryan Boyd)ASG Rep. (David Hope)APACT Rep. (VACANT)Classified Senate Rep. (VACANT)Classified Senate Rep. (Leonora Castillo)Classified Senate Rep. (Maria Mai)CMT Rep. (VACANT)Community Organization Rep. (VACANT)Dean, Students (Natalie Schonfeld)Director. Equity/Title IX (Leighia Flemming)Director, EOPS/CARE (TBD)Director, Student Life (Nathan Brais) Director, Human Resources (Renate Akins) Project Director, Title III AANAPISI (Rene Gutierrez)   | September- DecemberFebruary – May 1st Mondays 3 - 5 p.m. **Location** College Center **Co-Chairs** Rene Gutierrez  241-6308Erin Johnson 241-7239**Committee Support** VACANT |

**Work Groups**

## GRADUATION WORK GROUP

|  |  |  |
| --- | --- | --- |
| **Mandate** | **Members (9) 2018-19** | **Meeting Schedule, etc.** |
| To plan graduation. | Academic Senate Rep. (Steven Fauce)ASG Rep. (VACANT) (as needed)Classified Senate Rep. (Ann French)Director, Enrollment Services (Jim West)Director, Maintenance & Operations (TBD)Director, Marketing & PR (Dawn Willson)Director, Student Life (Nathan Brais)Graduation Technician (Kelly O’Steen)Instruction Office Rep. (Nancy Ramirez)Military Contract Education (Diana Agag-Maxwell) President’s Office Rep. (Laila Mertz)Student Life Department Rep. (Kasie Hipp Mirhashemi) | As needed during the Spring semester **Location**College Center**Chair**Nathan Brais 241-6134**Committee Support**Kasie Hipp Mirhashemi 241-6658  |

##

## MILITARY AND VETERANS WORK GROUP

|  |  |  |
| --- | --- | --- |
| **Mandate** | **Members (9)                                                   2018-19** | **Meeting Schedule, etc.** |
| To assess policies and procedures to assure compliance with government regulations impacting military and veteran students and make recommendations as appropriate; to create an inviting learning climate that promotes program growth and academic success in support of the military community through quality education services, collaboration and partnerships. | Academic Senate Rep. (Rick Lockwood)College Certifying Official (A&R) (Rachel Cervantes)College Certifying Official (CE) (Stephani Rogers)Counselor (Military)(Velvet Miscione)Manager, Instruction/Veterans (Nate Harrison)Military Site Representative (Elizabeth McKay)Special Programs (Michelle Wild)Student Veteran of America  (VACANT)Veteran Resource Coordinator (Tom Boscamp)ELD Marketing Manager (Lynn Dahnke)**Note:** It is recommended that Faculty and Staff assigned to this committee are also US Veterans of the Armed Services | Quarterly: September – December/February – May 3rd Tuesday 2:30 - 4 p.m.**Location**3rd floor Military Conference Room**Chair**Nate Harrison 241-6291**Committee Support**Tom Boscamp |

##

**Work Groups**

## SCHOLARSHIP SELECTION WORK GROUP

|  |  |  |
| --- | --- | --- |
| **Mandate** | **Members (9) 2018-19** | **Meeting Schedule, etc.** |
| To coordinate College scholarship awards activities including: recommending donation solicitation, seeking scholarship applications, selecting recipients, promoting and conducting the annual Scholarship Awards Reception, and coordinate activities with the Coastline Foundation. | Academic Senate Rep. (Steven Fauce)Academic Senate Rep. (Katherine Ozbirn)Academic Senate Rep. (Stacey Smith)Classified Senate Rep. (Helen Quach)Classified Senate Rep. (VACANT)Classified Senate Rep. (EOPS) (Tina Xa)Foundation Board Member (VACANT)Foundation Board Member (VACANT)Foundation Rep. (Ashley Lopez)Director, College Foundation (Mariam Khosravani)Director, Student Life (Nathan Brais)Military Rep. (VACANT)Military Rep. (Paula Coker) | September – December/February – May 3rd Wednesdays8:30 - 10 a.m.**Location**College Center**Chair**Nathan Brais 241-6134**Committee Support** TBD |

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## STANDARD EMERGENCY MANAGEMENT SYSTEM (SEMS) TEAM WORK GROUP

|  |  |  |
| --- | --- | --- |
| **Mandate** | **Members (11) 2018-19** | **Meeting Schedule, etc.** |
| To further the District’s emergency response efforts and meet SEMS requirements. | Academic Senate President or Designee (Ann Holliday)Associate Dean, Distance Learning (TBD)Campus Operations Director (VACANT)Classified Senate President or Designee (Sergio Borja)Dean, Instruction (Nancy Jones)Dean, Instruction (Dana Emerson)Director, Business Services (Derek Bui)Executive Dean, ELD (Joycelyn Groot)Faculty (Jennifer Giancarlo)Incident Commander (VACANT)Information Technology (VACANT)Operations (VACANT)Planning and Intelligence (VACANT)Public Information Officer (Dawn Willson)Student (ASG) (VACANT)Safety Officer/Liaison Officer (VACANT)Director, Strategy and Logistics (Michael Scott)VP, Student Services (Kate Mueller) | Once per semester and as needed during the year.**Location**College Center**Convener**Michael Colver 241-6360Christine Nguyen 241-6144**Committee Support** VACANT |

**Work Groups**

## STUDENT EQUITY/ BSI / SSSP/ AANAPISI WORK GROUP

|  |  |  |
| --- | --- | --- |
| **Mandate**  | **Members (14)** **2018-19** | **Meeting Schedule** |
| Collaborate and maximize our resources to better serve students. Review requests for SE/BSI/SSSP/AANAPISI funds and submit recommendations to PIEAC for the use of SE/BSI/SSSP/AANAPISI funds | Academic Senate Rep. (Thomas Cao)Academic Senate Rep. (Linda Kuntzman)Classified Senate Rep. (Rosalie Triggs)Counselor (EOPS) (Claudia Stone)Dean, Counseling (Bruce Keeler)Dean, Institutional Effectiveness & Planning (Aeron Zentner)Dean, Instruction (Dana Emerson) Dean, Students (Natalie Schonfeld)Director, EOPS/CARE (VACANT)DSPS Representative (Celeste Ryan)EOPS / CAFYES Specialist (Maria Figueroa Hernandez)Manager, Contract Education and Military Instruction (Nate Harrison)Project Director, Title III AANAPISI (Rene Gutierrez) SSSP Coordinator (Mai Le) Student Success Coordinator (Danny Pittaway)  | September- DecemberFebruary – May 2nd & 4th Mondays9 – 11 am**Location** College Center **Chair**Julie Mendez Marquez  241-6207**Committee Support** VACANT 241-6208 |

## VISUAL ART EXHIBITION & PERFORMING ARTS ACTIVITY WORK GROUP

|  |  |  |
| --- | --- | --- |
| **Mandate** | Members (6) 2018-19 | **Meeting Schedule, etc.** |
| To advise the College on fine and performing arts activities, schedules, and other aspects of media arts education. | Academic Senate Rep. (Jane Bauman)Academic Senate Rep. (Evette Reagan)Academic Senate Rep. (Hao-Nhien Vu)Classified (Area Facilitator) (Kathy Bledsoe)Classified Senate Rep. (VACANT)Classified Senate Rep. (VACANT)Community Member (VACANT)Curator (David Lee)Dean, Instruction NBC (Tom Neal) | September – December/February - May3rd Tuesdays3 – 5 pm**Location**Newport Beach Center**Co-chairs**Tom Neal 241-6213 x 17201David Lee 963-8475**Committee Support**Joan Hayes 241-6213 x 17203 |